

PRIVACY



Information Collected by All Abilities:

In relation to Participants of All Abilities, the following information will be collected:

- (a) the name, address and date of birth of the Student;
- (b) the name, telephone and email contact details of the Student's Primary Contact;
- (c) emergency contact information, Plan Manager details, NDIS Goals and medical conditions.

The Security of the Information Collected by All Abilities:

All Abilities will take all reasonable steps to ensure protection of your personal information that you have provided against misuse, unauthorised access or disclosure to parties other than in accordance with this Policy. Personal information will be stored in electronic and/or paper formats. All Abilities will take all reasonable steps to ensure that authorised persons having access to that information must use appropriate passwords and data protection codes and only access that information in order to perform their duties specified by All Abilities. All Abilities will never sell your personal information to a 3rd party for the purposes of direct marketing campaigns or promotions. All Abilities will only disclose information in accordance with the terms of this Policy.

What the Personal Information Collected by All Abilities is used for:

In relation to Students, the information is collected for the Student's participation at All Abilities programs and ongoing management of that participation. In relation to non-Students, information is only collected as a result of All Abilities' ongoing business operations.

Disclosure of your Personal Information:

All Abilities will only disclose your personal information to a third party in the following circumstances:

- (a) where it is required to do so by any law or regulation or order of any Court; or
- (b) in accordance with the Australian Privacy Principles; or
- (c) where it is necessary to do so in order to provide or improve services that it provides to its Participants; or
- (d) to Credit Reporting Agencies in the circumstances where monies are owed to All Abilities.